

## EASY GUIDE TO TREE REMOVAL AND REPLACEMENT

1. Reasons to remove a tree:
  - a. Tree is diseased:

Remove ASAP as some diseases can spread to other similar trees in the community the longer you wait to remove the tree. If the diseased tree is a Palm Tree remove it as soon as possible and then submit an ARC 09 form to the Management Company right away (**No application fee is required.....see #4 below for other information the ARC Committee needs**).
  - b. Tree root system is raising your driveway or sidewalks making them unsafe.
  - c. Tree root system is negatively impacting utility (water, sewer, gas, electric) lines coming into your home or too close to your foundation.
  - d. Just do not like where the tree is located on your property.
2. For 'b' and 'c' above: It is recommended to have a written statement from a licensed arborist or Other professional (plumber, gas company, water company, etc.) to support your claim.
3. If the tree to be removed is a hardwood tree, check B-PARCS 4.6.7.7E for the Brevard County requirements for the number of hardwoods that should be on your property. If you will not be in compliance with these requirements, look at Appendix A of the B-PARCS and choose one of the Florida Friendly hardwoods to replace the tree you are taking down.
4. Submit an ARC Form 09 to the ARC Committee (via the Management Company). **This is required for ANY tree being removed.**

**Include with the application the following:**

  - a. A check payable to Baytree Community Association for \$25.00. (**a check is NOT required for Reason 1a above**).
  - b. A copy of contractor's license, proof of general liability and Worker's Comp insurance policies
  - c. BUT only if you are using one. If doing it yourself, disregard this.
  - d. A simple drawing of your property identifying location of hardwoods and palm trees AFTER the identified tree is removed.
5. Upon ARC approval, tree may be removed and a replacement tree, if required, should be planted within 45 days after tree is removed.
6. If you are not sure if the tree is a hardwood or not, a simple test is does it lose its leaves at least once a year? If it does, its a hardwood.